

Application for Home Verification

Project Address: _____

Company: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Indicate your choice of Independent Verifier

- All Construction Services Certified Energy Raters
- Residential Energy Services Energy Pros of Ohio
- No Preference

Required Fees and Attachments

- Home Verification Fee of \$100 (**Make checks payable to Northeast Ohio GBI**)
- NEOGBI Fast Form Checklist with points calculated
- Set of Drawings
- Other _____

Signature of Applicant: _____ Date: _____

Payment Type

- Check (**Please make checks payable to Northeast Ohio GBI**)
- Visa MC AMEX

Name on Card: _____

Billing Address: _____

Card Number: _____ Exp Date: _____

CRV Code (on back): _____

**Send completed form and payment to:
Northeast Ohio GBI, 20040 Carolyn Ave., Rocky River, OH 44116**

Received by: _____ Date Received: _____ Date Granted/Level: _____

TERMS AND CONDITIONS

This is a voluntary agreement between the Enrolled Builder (Builder) and Northeast Ohio GBI (NEOGBI) and applies only to those homes the Builder enters in the program during the enrollment year for which the Builder has paid the appropriate enrollment fees. The Northeast Ohio GBI makes no representations or certifications regarding homes registered other than that the Builder has agreed to comply with the Checklist and the intent and principles of the program. As such it is the Builder's responsibility to monitor his/her own compliance.

The Builder and NEOGBI agree that the primary intent of this program is to enhance the Builder's market exposure by heightening and taking advantage of the market's demand for environmentally sensible homes. Energy efficient, environmentally sound building practices can improve the Builder's profitability, improve indoor air quality and comfort, lower energy demand, reduce air pollution, reduce demand on natural resources and enhance the local and national economies.

BUILDER RESPONSIBILITIES

1. All homes registered under the program will meet the Energy Requirement of the Northeast Ohio GBI Checklist and the minimum number of green building features as set forth by the **Northeast Ohio GBI Checklist** and the **NAHB Model Green Home Building Guidelines**. The Checklist is reviewed annually for content and clarity and is therefore subject to change. Failure to comply will result in removal from the program.
2. The Builder will provide the NEOGBI with accurate addresses and other pertinent information regarding registered homes, and will pay the associated registration fees. Home registrations are due at time of home start.
3. Builders are encouraged to register all their homes with NEOGBI, but as a minimum at least one home will be enrolled in the program per enrollment year. Failure to comply will result in removal from the program.
4. The Builder will substantially participate in promoting the Northeast Ohio Green Building Initiative and allow use of the Builder's name in NEOGBI promotional efforts, to include print and electronic media. "Substantially participate" means, at a minimum, to:
 - a. Display NEOGBI literature, logo and educational material in model homes and sales offices.
 - b. Use the NEOGBI logo in print advertising.
 - c. Ensure that sales representatives have a working knowledge of the NEOGBI and its benefits.
5. If all Builder's homes are not registered and built to NEOGBI standards, the Builder will clearly distinguish in advertising and promotional efforts those homes registered with NEOGBI from those that are not.
6. The NEOGBI, through a certified third-party verifier will conduct random verifications of the NEOGBI Checklist to maintain quality control and program credibility, and to maintain ongoing training, technical support and education for builder members. The goal of the program is to perform random verifications of the registered homes. If deficiencies are found, NEOGBI and the rater will offer follow-up assistance to correct them. Repeat inspections to verify corrections are at the expense of the Builder. If a pattern of failure is discovered, the Builder will be required to rate enough homes, at the Builder's expense, to demonstrate correction of that pattern. Failure to do so will result in removal from the program. NEOGBI does not make any representations of any home meeting IRS energy efficiency tax credit standards.
7. Failure to meet the Terms and Conditions listed herein can result in termination of membership. If the Builder is terminated, or chooses to voluntarily withdraw from NEOGBI, all

signage, literature and promotional materials must be returned to NEOGBI, and the Builder will refrain from further identification with NEOGBI through name or use of the logo.

NORTHEAST OHIO GREEN BUILDING INITIATIVE RESPONSIBILITIES

- 1.** NEOGBI will aid the Builder in attaining technical assistance to implement the NEOGBI program. The guidelines to the program will be provided as a technical supplement.
- 2.** NEOGBI will conduct, at the program's discretion, training opportunities to enhance the Builder's understanding of green building practices and marketing strategies.
- 3.** NEOGBI will conduct a general advertising and promotional campaign to increase public awareness of the program members and associated benefits of green building.
- 4.** NEOGBI will use media relationships to promote the program and its members through press releases, press conferences, articles and regular columns in trade and public media.
- 5.** NEOGBI will provide program marketing materials as appropriate for distribution by members.
- 6.** NEOGBI is not meeting its stated commitments the Builder agrees to notify their HBA/BIA executive officer in writing, with the expressed intent to resolve the issue to the Builder's satisfaction.